



## **Job Description:**

### **ADMISSIONS ATTENDANT - TREETOP TREKKING MIAMI**

Treetop Trekking Miami at Jungle Island is looking for a courteous Admissions Attendants to add to our team. In this position, you will help welcome guests to the park, answer phone calls and insure the office runs smoothly. The ideal candidate will be an upbeat, open-minded individual who has a willingness to learn. You will need good communication and problem-solving skills.

#### **RESPONSIBILITIES INCLUDE:**

- Greeting/checking guests in upon arrival while wearing a smile on your face
- Answering phone calls
- Answering any questions customers have about the park and the different types of admissions
- Using the POS system to sell admissions or other items
- Handling money safely & accurately
- Working indoors and outdoors
- Provide guests with a family fun experience
- Reporting any unsafe acts or processes that seem dangerous to management

#### **JOB REQUIREMENTS:**

- Ability to communicate efficiently and effectively
- Well Organized
- POS skills are a plus
- Able to speak English fluently
- Bilingual is a plus
- Authorized to work in the United States

#### **SCHEDULE:**

- 4-8 hour shifts
- Monday to Friday
- Weekends
- Hours may vary depending on weather and other factors

#### **PAY:**

- \$16/HR

**To apply, please send your resume to [miami@treetoptrekking.com](mailto:miami@treetoptrekking.com)**